



MILTON KEYNES NEIGHBOURHOOD WATCH ASSOCIATION

Committee Meeting Minutes

Q3 Wednesday 16 July 2025 at 6.30pm held at:

Turing Room, Unity Place (new Santander building),

200 Grafton Gate East, Central Milton Keynes, Milton Keynes, MK9 1UP

Attendees	Nick King - Chair (NK), Steve Lazell - Secretary (SL), Linda Cato - Treasurer (LC), Rachel Gaines (RG), Michael Cato (MC), Kim Weston (KW)
Other Attendees	PCSO Arlene Ormston (AO), PCSO Connor Braddish (CB)
Apologies	Martin Asker (MA), Jackie Boniface (JB), Jan Adams-Smith (JAS), James Appleby (JA)

Item No	Agenda Item	Action/Agreements
1/2	Opening remarks and apologies The Chair, NK, opened the meeting at 6.30pm. Apologies were noted. SL explained the move to the Turing Room was due to Colliers (the managing agents for Unity Place) having doubled booked the Community Hall.	
	Adoption of Agenda The agenda was adopted.	
3a	Update from the Police Operation Chromium is continuing. The Public Space Protection Order (PSPO) is still in place.	AO to respond to NPT
3b	Sign-Ups. North Neighbourhood Policing Team (NPT) recently carried out sign-ups to Alert in Castlethorpe.	
3c	E-scooters - Section 165 Road Traffic Act now enables police seizure of e-scooters ridden illegally on first sighting. Campaign to start shortly in CMK, Wolverton and Newport Pagnell initiated by CB.	E-scooter pdf to SL for distribution - AO
3d	Crime stats - difference in crime figures between villages like Ravenstone who between 19 May - 15 July had no instances of crime, and Olney who, between similar dates, had 30 crimes across the board. 5/6 new PCSOs are to join the wider NPT.	
3e	Community Forums - these are a means to connect with your NPT. Send details of your parish meetings to your PCSO - AO. AO/CB offered to attend SW Community Forum which MC stated was not attended regularly.	

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3f	DISC meeting. 17/6/25 for Newport Pagnell and Olney retailers to familiarise with the app which messages pictures of wanted retail criminals to retailers and allows them to message back to the dedicated Retail Crime TVP Team.	
3g	Reporting - ASB report to your NPT.	
3h	Scam talk - 20 minute talk to be given at AGM. CB is happy to give talk to other groups. If CB/AO are not available, will give to another PCSO to present.	20' presentation written and will be given at AGM - CB
4a	Minutes of the Q2 meeting held on Wednesday 23 April 2025 The Committee approved the minutes of the meeting held on 23 April 2025. The Chair signed a paper copy of the final minutes in front of the Committee.	SL to file and digitise for later upload to MKNHWA website after website revamp.
4b	Matter Arising - Action Log	

Action No.	Meeting Date	Item Title	Action	Person Responsible	Past Deadlines	Current Deadline	Current Position	RAG
5d	17/7/24	Alerts	No of local Alerts to increase	NK/SL/AO/ MelC/CB/ MS	6/11/24 22/1/25 23/4/25	26/11/25	The number of Alerts have increased but need more about local crimes. Liaise with I. Vanderhoeven	Ongoing
5b	22/1/25	Website	Website and webmail redesign and hosting	NK	Feb/Mar/ 25, 16/7/25	26/11/25	Design and host company chosen. Grant application to MKCF to be submitted.	Ongoing
10d 9d& e	22/1/25 23/4/25	MSA	Onboarding MSAs	NK		26/11/25	MA is to do GDPR training RG considering role	Ongoing
10e 9f	22/1/25 23/4/25	Alerts	TVP only subscribers on Alerts were displayed as 'suggested members' in the Coord's database and could be pulled into schemes. This is seen as an ongoing problem with VISAV/National within the rules of data protection. Coords are still left with a number displayed of members, who are close, but cannot be contacted to join their scheme	NK	22/1/25 23/4/25 16/7/25	26/11/25	NK will revisit with NWN (National)	Ongoing
3c	23/4/25	AGM	Faraday pouches for AGM	NK		13/9/25	NK to buy	Ongoing
3f	23/4/25	Anti-scams	20' Scams presentation now to be given at AGM. Maybe later in year also on Teams.	CB	7/6/25	13/9/25	CB has already composed presentation. SL has copy.	Ongoing
3h	23/4/25	Reporting	Members are to report crime themselves not Coords on their behalf.	All		16/7/25	Noted	Close
4a	23/4/25	NHW Week	NHW to liaise with TVP over staffing	NK		1/6/25	Completed	Close
4b	23/4/25	NHW Week	Liaise with GLPC over TVP staff at Eid event	SL		7/6/25	Completed	Close
9c Page 2 of 6	23/4/25	NHW Week	Radio interview - MKFM - scripted MKNHWA Committee Meeting Minutes Q3 16 July 2025	SL		27/5/25	Completed	Close

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5	<p>Debrief NHW Week 2025 NK talked through venues: Tesco Bletchley the busiest to Sainsbury Shenley Church End who wished us to come back soon. We'll evaluate venues again for next year. Previously CMK charity desk too constrictive - NK. LC suggested Middleton Hall + Vanessa has slot on Stony Radio; perhaps promote on that station too. NK - 1951 leaflets distributed, 23 hours of visible partnership work, 115 hours of total TVP and NHW commitment. 63 sign-ups during the week. 102 in June with sign-ups flowing into succeeding months due to gradual uptake. 8 new schemes in June. 400 sign-ups in the whole of TV. MK represent >25% of those sign-ups. It's a 'long burn' - NK. Debrief meeting with Inspec. Vanderhovean and SPOCs scheduled for 11 August.</p>	
6	<p>AGM Arrangements: St Mary's Church, Newport Road, Woughton On The Green, Milton Keynes MK6 3BS. Saturday 13th September 1400-1730. Meeting starts 1500. Speakers will be 1/Inspec. Vanderhovean 2/David Huckle 3/Connor Braddish. KW noted attendees to use front of hotel car park as designated for parking; not pub car park opposite due to complaints. This will be specified in promotions. KW will serve refreshments. Tea/coffee/ milk and biscuits to be supplied by MKNHWA. AO & CB will be attending although have event in Newport Pagnell at 1300. LC to prepare annual accounts for meeting as usual. NK to draft agenda and send Alert with 25 days notice. RG - AirTags £10 for 2 then hide on your pieces of property and link to you smart phone. CB - Faraday pouches £8-10. MC - smart water? NK discount already available from NHN, perhaps leaflets instead.</p>	Tea/coffee/milk/biscuits - NK or SL Liaise with Inspec. Vanderhovean over presentation - SL If any changes needed to scams presentation send to SL - CB Select topic and send presentation to SL - DH Draft yearly accounts - LC Draft agenda - NK/SL Purchase faraday pouches/ smart water leaflets - NK Members Alert - NK
7a	<p>Chair's Report</p> <p>NHW Week 2025. NK thanked everybody for their hard work for NHW Week 2025. 'We had good visibility and partnership with the Police for National Neighbourhood Watch in early June. MANY THANKS to those volunteers who shared the work promoting Neighbourhood Watch. 8 destinations: Oakgrove, Westcroft, Shenley Church End, Kingston, Olney, Rooksley, Newport Pagnell and Bletchley (5 in the South and 3 in the North). Four of these destinations were new to us this year and already one superstore, where we had successful outreach, is especially keen for us to re-visit later in the year.' - see item 5 for more detail.</p>	

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7b	<p>Meetings and events:</p> <ul style="list-style-type: none"> • Stony Stratford Annual Parish Meeting • 6 May Blakelands leafleting with Police as part of GLPC funded project. • Haversham Annual Parish Meeting. • 10 May Abbey Hill event plus follow up Teams online meeting and application to AHPC. • 22 May GLPC Community Forum • 27 May interview with MKFM • Weston Underwood Parish Council • 8 July Train Station Partnership Day • 12 July Emberton Park event 	
7c	<p>TVNWA – Maggie Lewis, Oxford Area Rep has passed away. Leaves only 4 members on TVNWA committee. NK is applying to TVNWA to have some PCC funds to purchase crime prevention leaflets, children's hi-viz stickers and bag clips. There is also a new contact from Datchet who might be able to help us with the new MKNHWA website. AO - would <u>police.uk</u> be able to go on site? Yes - NK.</p>	PCC funding for events' items - NK
8a	<p>Treasurer's Report Ledgers: General £368.12, Restricted £266.61, Op. Target 0.00, Total £634.73. £11 donated at Shenley Church End event. NK will look at GLPC project spending; currently £266.61. Abbey Hill PC funding application has been submitted; awaiting outcome. Accounts in appendix.</p>	Remainder of GLPC project funding allocation - NK
9a	<p>Secretary's Report Summer crime prevention article composed and sent to the 48 local councils.</p>	
9b	GLPC Blakelands TVP/NHW event promoted on GLPC social media and in their newsletter.	
9c	NHW Week 2025 Powerpoint presentation created for debrief and promotion.	
9d	Autumn crime prevention article composed. Initially sent to Newport Pagnell TC (they prep well in advance). It will be sent to the 48 LCs. Members requested copies.	Send Summer & Autumn pdfs to committee, AO, CB - SL
9e	Idea discussed for new poster.	Poster update - SL
10a	<p>AOB MC - 30 August SW Community Forum. Can MKNWA attend? Unable as clashes with GLPC Fun Day event to which we are already committed.</p>	
10d	RG - Blue Light Blue Lagoon event 8 Aug 12.30-3.30pm organised by Laura Clancy Parks, MKCC. AO suggested RG email Inspec.A.V to make aware. MKNHWA to attend? NK away, SL will liaise.	RG/SL liaise. Laura Clancy emailed - fully booked. We will be considered for other similar events - SL
10b	AO - when planning events there is an online TVP link to register.	AO to send to SL/NK. SL will send to committee.

Item No	Agenda Item	Action/Agreements
10c	AO - Michael Richmond, North Crawley has a NHW street loose or come down. He is disabled and asked if MKNHWA can help. Bryans Crescent. NK (via email post meeting) he is not in the database.	NK - to investigate.
	Meeting finished 7.48pm	
	Next meeting: AGM Saturday 13 September 2025 3pm-5pm Prep starts at 2pm. Hall booked to 5.30pm	St Mary's Church, Newport Road Woughton on the Green Milton Keynes MK6 3BS
	Q4 Wednesday 26 November 2025 6.30pm-8pm	Community Hall, Unity Place 200 Grafton Gate East Central Milton Keynes Milton Keynes MK9 1UP
	Q1 Wednesday 28 January 2026 6.30pm-8pm	Community Hall, Unity Place 200 Grafton Gate East Central Milton Keynes Milton Keynes MK9 1UP

BANKING							
Date	Name	Grants	Restricted Funds	General Ledger	Operation Target		Balance
INCOMINGS							
9/7/24	Opening balances		71.03	267.26	106.44		444.73
10/14/25	GLPC		830.00				1274.73
1/23/25	Trfr of Res funds (Camb Pk) to Gn Ldgr			71.03			1345.76
1/23/25	Transfer of Op Target to Gen Ledgr			106.44			1452.20
1/30/25	Refund Gt Linford Council			50.00			1502.20
7/14/25	Donation received from NHW Week			11.00			1513.20
							1513.20
							1513.20
							1513.20
TOTALS		0.00	901.03	505.73	106.44		1513.20
PAYMENTS							
9/16/24	Expenses for AGM - Nick King			10.70			10.70
9/23/24	Expenses for Steve Lazell			13.99			13.99
9/25/24	Hire of GLPC for meeting			80.62			80.62
1/16/25	Focus Leaflets for GLPC		165.00				165.00
1/23/25	Trfr of Res funds (Camb Pk) to Gn Ldgr		71.03				71.03
1/23/25	Transfer of Op Target to Gen Ledgr				106.44		106.44
1/29/25	Nick King (NHW Signs & Cable Ties)		398.39				398.39
1/31/25	Scan Magazine			10.00			10.00
7/14/25	Expenses for Event - Nick King			6.50			6.50
7/14/25	Expenses for Event - Steve Lazell			15.80			15.80
							0.00
TOTALS		0.00	634.42	137.61	106.44		878.47
BOOK BALANCES							
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		0.00	266.61	368.12	0.00		634.73

EXPENDITURE	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Totals
2024/5													
Unrestricted Funds General Ledger													
Expenses for AGM	10.70												10.70
Remote Clicker/Storage Box	13.99												13.99
Hire of Gt Linford Hall	80.62												80.62
Scan Magazine						10.00							10.00
Parking for Train Stn. Event											6.50		6.50
Parking-Train Stn. Event & Stationery											15.80		15.80
	105.31	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	22.30	0.00	137.61
													137.61
Operation Target													0.00
Transf of Funds to Gn Ledger					106.44								106.44
	0.00	0.00	0.00	0.00	106.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	106.44
Great Linford PC													
Focus Leaflets					165.00								165.00
NHW Signs & Cable Ties					398.39								398.39
	0.00	0.00	0.00	0.00	563.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	563.39
Campbell Park PC													
Trnf of funds to Gen Ledger					71.03								71.03
	0.00	0.00	0.00	0.00	71.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	71.03
Grants													
													0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals	105.31	0.00	0.00	0.00	187.47	0.00	0.00	0.00	0.00	0.00	22.30	0.00	315.08

LEDGER BALANCES		General	Operation Target	Restricted Funds	Total
Income	505.73	106.44	901.03		1513.20
Expenditure	137.61	106.44	634.42		878.47
Balance	368.12	0.00	266.61		634.73