



# MILTON KEYNES NEIGHBOURHOOD WATCH ASSOCIATION

## Committee Meeting Minutes

**Q4 Wednesday 26 November 2025 at 6.30pm held at:**

The Community Hall, Unity Place (new Santander building),  
200 Grafton Gate East, Central Milton Keynes, Milton Keynes, MK9 1UP

<b>Attendees</b>	Nick King - Chair (NK), Steve Lazell - Secretary (SL), Linda Cato - Treasurer (LC), Rachel Gaines (RG), Michael Cato (MC), Martin Asker (MA)
<b>Apologies</b>	Kim Weston (KW), PSCO Mel Carlisle (MeIC)

<b>Item No</b>	<b>Agenda Item</b>	<b>Action/Agreements</b>
1/2	<b>Opening remarks and apologies</b> The Chair, NK, opened the meeting at 6.34pm. Apologies were noted.	
	<b>Adoption of Agenda</b> The agenda was adopted.	
3	<b>Update from the Police</b> MeIC had given apologies but was unable to find replacement. No update.	NK will send note to Insp. Vanderhoeven
4a	<b>Minutes of the Q3 meeting held on Wednesday 16 July 2025</b> The Committee approved the minutes of the meeting held on 16 July 2025. The Chair signed a paper copy of the final minutes in front of the Committee.	Upload to MKNHWA website - SL. Completed.
4b	<b>Matter Arising - Action Log</b>	

A handwritten signature in black ink, appearing to read 'Steve Lazell'.

Action No.	Meeting Date	Item Title	Action	Person Responsible	Past Deadlines	Current Deadline	Current Position	RAG
5d	17/7/24	Alerts	No of local Alerts to increase	NK/SL/AO/ MelC	6/11/24 22/1/25 23/4/25 26/11/25	2026	The number of Alerts have increased but need more about local crimes. Liaise with I. Vanderhoeven	Ongoing
5b	22/1/25	Website	Website and webmail redesign and hosting	NK/ SL	Feb/Mar/ 25, 16/7/25 26/11/25		Grant application to MKCF submitted. Awaiting decision Dec 25. Website host and domain name were renegotiated Aug 2026. Site was redesigned to make functional.	Close
10d 9d& e	22/1/25 23/4/25	MSA	Onboarding MSAs	NK	26/11/25		RG considering role	Close
10e 9f	22/1/25 23/4/25	Alerts	TVP only subscribers on Alerts were displayed as 'suggested members' in the Coord's database and could be pulled into schemes. This is seen as an ongoing problem with VISA/National within the rules of data protection. Coords are still left with a number displayed of members, who are close, but cannot be contacted to join their scheme. NHN & VISA are considering messaging system.	NK	22/1/25 23/4/25 16/7/25 26/11/25	2026	NK will liaise with VISA	Ongoing
3c 7c	23/4/25 16/7/25	Pouches	Faraday pouches for AGM originally, now as crime prevention articles.	NK	13/9/25	2026	NK to purchase via TVNWA or MKCF funding	Ongoing
9e	16/7/25	Poster	Designs reviewed. Alert to be sent to Coords to send in their portrait to be included in collage poster from one of the designs. Ring door bell graphic poster version to additionally designed	SL/NK		28/1/26	NK will send Alert. SL will email current designs to committee to be included in SM. SL to design further versions.	Ongoing
10c	16/7/25	Street Signs	North Crawley resident (Bryans Close) who is a disabled has a street sign down - referred by AO.	NK	12/8/26	2026	NK - not on database, to liaise with AO	Ongoing
3f	23/4/25	Anti-scams	20' Scams presentation now to be given at AGM. Perhaps later in year to give via Teams to members.	CB/SL	7/6/25 13/9/25		Presentation is now viewable on MKNHWA website. Completed	Close

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5a	<b>Chair's Report</b> <b>TVP first contact with new Coords.</b> The co-designed process for the Police to email a welcome/introductory email to all new Watch Coordinators is under review as there have been several instances where a new Coordinator has not been contacted and this is disappointing.	NK- Ongoing
5b	<b>Alerts:</b> NK is concerned that relevant Alerts on local crimes isn't happening, and also a concern that we are not seeing many sign-ups to the Alert system lead by the Police.	

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5c	<b>ABPC:</b> Promoting and leafleting NHW in Abbey Hill Parish Council will commence in late Jan/Feb. <b>Volunteers welcome dates TBC.</b>	
5d	<b>MKCF:</b> Funding application to the MK Community Foundation for circa £4,600 has been submitted. NK hopes to hear one way of the other this month.	
5e	<b>Meetings and events:</b> <ul style="list-style-type: none"> <li>7th Sept: BLH Open Day exhibition table.</li> <li>13<sup>th</sup> Sept: our AGM</li> <li>Late Sept: Conniburrow events (SL and MA)</li> <li>2<sup>nd</sup> Oct: Community ActionMK event</li> <li>20<sup>th</sup> Oct: Stoke Goldington Parish Council meeting</li> <li>21<sup>st</sup> Oct: TVNWA Teams meeting</li> <li>28<sup>th</sup> Oct: Willen Park, Police and us leafleting</li> <li>4<sup>th</sup> Nov: invite to TVP annual event in Oxford</li> <li>6<sup>th</sup> Nov: Conniburrow, Police and us leafleting</li> <li>6<sup>th</sup> Nov: invite to West Bletchley networking event</li> <li>6<sup>th</sup> Nov: TVNWA Teams meeting</li> </ul>	
5f	<b>Crime Prevention Roadshow:</b> Short notice of multi-agency event consisting of 6 events across MK. 11th Dec was unrepresented by MKNHWA - RG offered to attend.	SL - email intro/details to RG. Completed
6a	<b>Treasurer's Report</b> Ledgers: General £245.58, Restricted £233.18, Abbey Hill PC £294.77, Total £773.53. Accounts in appendix.	
6b	SL handed £1.80 donations to LC from AGM	
6c	SL noted months July, August 2025 had been omitted. Accounts roll from Q1-4 committee meetings.	LC has updated rolling accounts now in appendix. Completed
7a	<b>Policies Review:</b> <b>Data protection</b> Accepted without revision. NK signed.	
7b	<b>Diversity, Equality and Inclusion</b> Accepted without revision. NK signed.	
7c	<b>Finance</b> LC to rewrite item 6 on new online banking authorisation process.	LC rewrite; to be ratified at next meeting Q1 2026.
8	<b>New Poster Review:</b> SL displayed 5 new poster variants. Consensus on: MK Coordinator portrait photos to replace stock image. CCTV/Door Bell version.	SL email variants to committee. SL to create new designs. NK to send Alert to Coords.
	Discussion of commercial sponsorship.	
9a	<b>AOB</b> New 2026 article to Committee	SL - completed
9b	LC asked if NK could do a NHW and crime prevention presentation to the MK Trefoil Group, Loughton. NK agreed.	LC to confirm dates with NK.

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9c	RG - 'suggested members' issue with NHW messaging system. Itemised in Action Log. NK - NHW/VISAV are in process of creating a messaging tool for Coords to contact these 'suggested members.'	NK to liaise with Mike Douglas VISAV
9d	MA - NextDoor app. Should we promote NHW when events such as stolen car is seen? NK yes - did just the other day.	
9e	Car with to tax but is being used. Contact DVLA first, then MKCC. TVP will only intervene if they see it being driven.	
9f	NK - TVP knife amnesty bins; Westcroft reported as damaged. Across MK	NK - to share list of locations of amnesty bins.
9g	Have Your Say - TVP event seen on NextDoor app. by NK. 12th Dec 3-4pm Granville Square, Willen. <a href="https://www.thamesvalley.police.uk/area/your-area/tvp/milton-keynes/great-linford/meetings-and-events/our-priorities">https://www.thamesvalley.police.uk/area/your-area/tvp/milton-keynes/great-linford/meetings-and-events/our-priorities</a>	
	Meeting finished 8.06pm	
	<b>Next meeting: Q1 Wednesday 28 January 2026 6.30pm-8pm</b>	<b>Community Hall, Unity Place 200 Grafton Gate East Central Milton Keynes Milton Keynes MK9 1UP</b>

<b>BANKING</b>						
Date	Name	Grants	Restricted Funds	General Ledger	Operation Target	Balance
<b>INCOMINGS</b>						
01/07/2025	Opening Balances	0.00	266.61	379.42	0.00	646.03
14/07/2025	Donation received from NHW Week			11.00		11.00
08/08/2025	Abbey Hill PC	465.00				465.00
<b>TOTALS</b>		<b>465.00</b>	<b>266.61</b>	<b>390.42</b>	<b>0.00</b>	<b>1122.03</b>
<b>PAYMENTS</b>						
14/07/2025	Expenses for Event - Nick King			6.50		6.50
14/07/2025	Expenses for Event - Steve Lazell			15.80		15.80
28/07/2025	Hire of St Marys for AGM			62.50		62.50
28/07/2025	Steve Lazell - 2 First Aid Kits			26.36		26.36
19/08/2025	Nick King Extra long Cable Ties Gt Linfd		33.43			33.43
19/08/2025	Domain Name Renewal			21.59		21.59
06/10/2025	N. King Exp - Refreshments for AGM			12.09		12.09
20/10/2025	N King Ex Cable Ties - Abbey Hill		33.43			33.43
20/11/2025	NSP - NHW Signs - Abbey Hill		136.80			136.80
<b>TOTALS</b>		<b>0.00</b>	<b>203.66</b>	<b>144.84</b>	<b>0.00</b>	<b>348.50</b>
<b>BOOK BALANCES</b>		<b>465.00</b>	<b>62.95</b>	<b>245.58</b>	<b>0.00</b>	<b>773.53</b>

<b>EXPENDITURE</b>						
2025/6	July	Aug	Sept	Oct	Nov	Totals
<b>Unrestricted Funds General Ledger</b>						
Parking for Train Stn. Event	6.50					6.50
Parking-Train Stn. Event & Stationery	15.80					15.80
Hire of St Mary's for AGM	62.50					62.50
Steve Lazell Exp for 2 First Aid Kits	26.36					26.36
Steve Lazell Exp for Domain Renewal	21.59					21.59
N. King Expenses re AGM		12.09				12.09
						0.00
	<b>132.75</b>	<b>0.00</b>	<b>12.09</b>	<b>0.00</b>	<b>0.00</b>	<b>144.84</b>
<b>Restricted Funds</b>						
N.King Exp - Cable Ties Gt Linford		33.43				33.43
						0.00
	<b>0.00</b>	<b>33.43</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>33.43</b>
<b>Abbey Hill Parish Council</b>						
N.King Exp - Cable Ties Abbey Hill				33.43		33.43
NSP - NHW Signs - Abbey Hill				136.80		136.80
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>170.23</b>	<b>0.00</b>	<b>170.23</b>
<b>Great Linford Parish Council</b>						
Great Linford PC	33.43					33.43
	<b>33.43</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>33.43</b>
						0.00
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Totals</b>	<b>166.18</b>	<b>33.43</b>	<b>12.09</b>	<b>170.23</b>	<b>0.00</b>	<b>381.93</b>

<b>LEDGER BALANCES</b>					
	General	Operation Target	Restricted Funds	Abbey Hill	Total
<b>Income Balances</b>	390.42		266.61	465.00	1122.03
<b>Expenditure</b>	144.84		33.43	170.23	348.50
<b>Balance</b>	<b>245.58</b>	<b>0.00</b>	<b>233.18</b>	<b>170.23</b>	<b>773.53</b>